

# EVERY DAY COUNTS!

BEING LATE ALSO MAKES A DIFFERENCE...

Depending on how **LATE** your child is every day, they would **LOSE** the following days over a school year of education...

- 5 minutes LATE = 3 days lost
- 10 minutes LATE = 6.5 days lost
- 15 minutes LATE = 10 days lost
- 20 minutes LATE = 13 days lost
- 30 minutes LATE = 19 days lost

Arriving late to school is unsettling for children.

The school gates open at 8.45am. The register is taken at 8.55am. If your child arrives after this time, they will be marked as late or unauthorised depending on how late they are.

**High attenders are  
Good attainers**  
**ATTEND AND SUCCEED**

Who can you speak to if there are problems which affect your child's attendance?

Attendance Officer: **Mrs Rachel Walker**

Phone Number: **023 8061 2536**

Email: **attendance@crescent.hants.sch.uk**

We understand that there can be tricky times and so we offer our full support with any attendance issue ... keeping us in the loop is the key.

If there are problems, we will do everything that we can to make attending school as simple as possible whilst ensuring your child is happy and reaches their full potential. If there are ever any problems, please do not hesitate to come and see us.

## DONT FORGET!

Please inform the school if you change your mobile number, home number or email address.



**The Crescent Primary School**  
**Toynbee Road**  
**Eastleigh**  
**SO50 9DH**

**Tel: 023 8061 2536**



# ATTENDANCE MATTERS

A Guide for Parents and Carers



The Crescent Primary School

## SCHOOL STARTS AT 8.55AM

Please contact the school by **8:30am** on **023 8061 2536**, using option two for the attendance answer service, if your child is unable to attend.

- We want your child to learn and achieve. We will work with you to support good attendance and punctuality.
- If your child is absent and you have not notified the school, we will call you from the school office for a reason for their absence.
- We need to ensure that your child is safe. If an absence continues and we have not heard from you, we will mark the absence as unauthorised and a welfare visit may be triggered.
- Attendance and punctuality are matters which are taken very seriously. Persistent absence and lateness may be referred to the Education Welfare Service and could result in a Penalty Notice.

Your child should be attending school regularly because...

- It is the law
- They are more likely to achieve
- Statistics show a direct link between under achievement and absence below 95%

Regular school attendance will give your child the opportunity to...

- Make friends and feel included
- Learn and develop new skills
- Increase their confidence and self-esteem
- Improve their social skills
- Achieve their potential

### Holidays

- The Headteacher will **NOT** authorise any holidays during term time.
- Family holidays during term time are not acceptable.

### Examples of an **UNAUTHORISED ABSENCE**

- Refusal to come to school
- Tired/overslept
- Illness of a parent/carer/sibling
- Holiday or Birthdays

Children can attend school with minor ailments for example toothache, headache, stomach ache, cold & sore throat. Over the counter medicines can be given before school. We will of course contact you if we feel they should be at home. Coughs and sneezes are not an excuse to miss school.

### What we expect parents/carers to do

- Contact the school promptly to report an absence
- Make medical and dental appointments outside of school hours
- Arrange for your child to arrive at school on time

### What you can expect from The Crescent Primary School

- We recognise good and improving attendance
- We will follow up all attendance concerns
- We will challenge you to ensure your child attends every day.

### Did you know .....

- If your child attends school between 95% and 100%, they have the potential to achieve their best, educationally and socially.
- 10 days off per year = 94.7%

Whilst 90% attendance might sound good, it actually means that your child is absent from school for the equivalent of:

- ❖ ½ a day off each week per year
- ❖ 1 month off school per year
- ❖ 1 whole term over 3 years

..... reducing continuity of education.